Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
November 4, 2026 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Capital Project
a) Tetra Tech Presentation

5. Reports
a) Ex Officio Student
b) Principal
c) District Treasurer
d) Superintendent

6. Acceptance of Minutes
a) Accept the minutes from the 10-13-26 regular meeting.

7. Business & Finance
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

a) Approve a September 2026 Budget Transfer for Additional Funds for Business Admin - BOCES Services due to Aidable Food Purchases from the Commissary Kitchen:

Account	Description	(+)	(-)
A131049000	Business Admin - BOCES Services	$21,000	
A906080000	Health Insurance		$21,000

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - All Funds	Internal Claims Auditor	October 2026 #2 - Cash Disbursements
c)	Revenue Status - All Funds	District Treasurer	Revenue Status - through Sept 30, 2026

d)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through Sept 30, 2026
e)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - September 2026
f)	Treasurer's Report	District Treasurer	Treasurer's Report - ALL FUNDS - Sept 2026
g)	Extracurricular Fund	District Treasurer	Treasurer's Report - July-Sept 2026

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the side letter between Willsboro Central School District and the Principal, effective September 1, 2026.

9. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Morgyn Cassavaugh	Teaching Assistant	Instruction	11/6/26	NA	Resignation
b)	Justin Drinkwine	Volunteer Assistant Coach	Athletics	11/5/26	NA	Girls Varsity Basketball
c)	Hilary Harwood	Modified Boys Basketball Coach	Athletics	11/5/26	Stipend Per Contract	2026-2027 School Year
d)	Brandon Jaquish	Varsity Girls Basketball Coach	Athletics	11/5/26	Stipend Per Contract	2026-2027 School Year
e)	Adam Mero	Technology Teacher	Instruction	11/28/26	NA	Resignation

10. Board Discussion

11. Executive Session (Anticipated)

12. Adjournment

Executive Session Guidelines
An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines
As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.