



Board of Education Meeting
 October 13, 2026 at 6:00 pm
 Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Capital Project**
 - a) Superintendent Updates
5. **Reports**
 - a) Ex Officio Student
 - b) Principal
 - c) District Treasurer
 - d) Superintendent
6. **Acceptance of Minutes**
 - a) Accept the minutes from the 9-8-26 regular meeting.
7. **Business & Finance**

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

 - a) Approve a June 2026 Budget Transfer for Additional Funds for Teacher Substitutes:

Account	Description	(+)	(-)
A211014000	Substitute Salaries	\$18,928.74	
A906080000	Health Insurance		\$18,928.74

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - All Funds	Internal Claims Auditor	September 2026 #1 - Cash Disbursements September 2026 #2 - Cash Disbursements September 2026 #3 - Cash Disbursements September 2026 Payroll Benefits October 2026 #1 - Cash Disbursements
c)	Revenue Status - All Funds	District Treasurer	Revenue Status - through June 30, 2026 Revenue Status - through July 31, 2026 Revenue Status - through August 31, 2026

d)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through June 30, 2026 Budget/Appropriation Status - through July 31, 2026 Budget/Appropriation Status - through August 31, 2026
e)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - June 2026
f)	Treasurer's Report	District Treasurer	Treasurer's Report - ALL FUNDS - June 2026 Treasurer's Report - ALL FUNDS - July 2026 Treasurer's Report - ALL FUNDS - August 2026

g) Approve the audited financial statements for the 2025-2026 school year prepared by Boulrice & Woods CPA's P.C., entitled Willsboro Central School District Financial Report, June 30, 2026.

h) Approve the Final Governance Letter to the Board of Education, dated October 5, 2026, prepared by Boulrice & Woods CPA's P.C., in response to the Willsboro Central School District Financial Report, June 30, 2026.

i) Approve the Response to Management Memorandum dated October 5, 2026, for the 2025-26 Financial Audit completed by Boulrice & Wood, CPA's P.C.

j) Correction of the 2026-2027 School Tax Roll for Dean & Jada Reynolds - A Veterans Disability Exemption was amended, and taxes were reduced by Essex County Real Property in the amount of \$110.35

k) Correction of the 2026-2027 School Tax Roll for Christina Mace Trust - An Agricultural Exemption was amended, and taxes were increased by Essex County Real Property in the amount of \$377.39

l) Approve a tax refund payment due to Cotality Centralized Refunds for overpayment of taxes for Tax Map No. 152600 49.11-1-13.000 & 15520 31.17-5-1.000 in the amount of \$6,309.20

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- b) Approve the agreement between the Willsboro Central School District and Essex County, regarding a school-based satellite mental health clinic, effective September 1, 2026 through August 31, 2028.

- c) Approve the 2026-2027 Feinerman Agreement for Jay Fuhrman.
- d) Approve the 2026-2027 Feinerman Agreement for Jean Gonyo.
- e) Approve the 2026-2027 Feinerman Agreement for Karen Manning.
- f) Approve the 2026-2027 Feinerman Agreement for Adam Mero.
- g) Approve the bond resolution for financing of a capital project as approved by the qualified voters on October 6, 2026. ([Full Resolution](#)).

9. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Kyle Cahoon	Varsity Boys Basketball Coach	Athletics	11/1/26	Stipend Per Contract	2026-2027 School Year
b)	Pam Drollette	Instructional Coach	Instruction	10/9/26	\$30/Hour	Hourly as Needed
c)	Maria Evens	Freshman Class Advisor	Instruction	8/27/26	Stipend Per Contract	2026-2027 School Year
d)	Charmaine Flynn	Rifle Co-Coach	Athletics	11/1/26	Stipend Per Contract	2026-2027 School Year
e)	Chad Hart	Bowling Coach	Athletics	11/1/26	Stipend Per Contract	2026-2027 School Year
f)	Emery McQuade	Modified Girls Basketball Coach	Athletics	11/1/26	Stipend Per Contract	2026-2027 School Year
g)	John Oliver	Rifle Co-Coach	Athletics	11/1/26	Stipend Per Contract	2026-2027 School Year
h)	Pam Hutchins	Substitute Nurse	Instruction	9/16/26	\$200/Day	Substitute as Needed Per Diem
i)	Christina Perry	Substitute Nurse	Instruction	9/16/26	\$200/Day	Substitute as Needed Per Diem
j)	Kathryn Steward	Uncertified Substitute Teacher / Teacher Assistant	Instruction	10/14/26	\$125/Day	Substitute as Needed Per Diem

10. Board Discussion

11. Executive Session (Anticipated)

12. Adjournment

Executive Session Guidelines

An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines

As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.