



Board of Education Meeting
August 20, 2026 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Capital Project**
 - a) Superintendent Updates
5. **Reports**
 - a) District Treasurer
 - b) Principal
 - c) Superintendent
6. **Acceptance of Minutes**
 - a) Accept the minutes from the 7-14-26 reorganizational & regular meetings.
7. **Business & Finance**

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	June 2026 - Payroll Benefits July 2026 #2 - Cash Disbursements (25-26) July 2026 #2 - Cash Disbursements (26-27) July 2026 #3 - Cash Disbursements (25-26) July 2026 #3 - Cash Disbursements (26-27) July 2026 Payroll Benefits August 2026 #1 - Cash Disbursements
b)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - June 2026

c) Approve the 2026-27 school tax levy, with a collection window of September 1, 2026, through November 2, 2026:

WHEREAS, the Board of Education of the Willsboro Central School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2026-27 school year a sum not to exceed \$6,452,606.00 (this amount includes omitted taxes of \$6,473.05 and STAR);

THEREFORE, BE IT RESOLVED that the Board of Education fixes the equalized tax rates by town and confirms the extension of the taxes as they appear on the following described tax rolls:

WILLSBORO CENTRAL SCHOOL DISTRICT							
2026-2027 SCHOOL TAX RATE SHEET							
TOWN	ASSESSED VALUATION	EQUALIZATION RATE	TRUE VALUE	TOTAL TAX COLLECTED	OMITTED TAXES	TAX LEVY	TAX RATE PER \$1,000
CHESTERFIELD	\$ 322,955	93%	\$ 348,914	\$ 2,862.64		\$ 2,862.64	\$ 8.863897
ESSEX	\$ 219,829,504	100%	\$ 219,829,504	\$ 1,806,591.21	\$ 3,016.71	\$ 1,803,574.50	\$ 8.204424
LEWIS	\$ 733,165	100%	\$ 733,165	\$ 6,015.20		\$ 6,015.20	\$ 8.204429
WESTPORT	\$ 5,839,846	100%	\$ 5,839,846	\$ 47,912.57		\$ 47,912.57	\$ 8.204424
WILLSBORO	\$ 558,938,439	100%	\$ 558,938,439	\$ 4,589,224.38	\$ 3,456.34	\$ 4,585,768.04	\$ 8.204424
	<u>\$ 785,663,909</u>		<u>\$ 785,689,868</u>	<u>\$ 6,452,606.00</u>	<u>\$ 6,473.05</u>	<u>\$ 6,446,132.95</u>	

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- b) Approve the SEQRA Resolution for the anticipated capital improvement project ([Full Resolution](#))
- c) Approve the resolution authorizing a proposition for public vote on a capital improvement project ([Full Resolution](#)).
- d) Approve the intermunicipal agreement between the Willsboro Central School District and the Town of Willsboro, for use of school property for youth commission soccer for the 2026-2027 school year.
- e) Approve the Extracurricular Club & Activities Handbook.
- f) Approve the agreement between the Willsboro Central School District and UVMHN Elizabethtown Community Hospital for school medical provider services.

9. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Sherry Ashline	Building Substitute	Instruction	8/27/26	\$155/Daily	2026-2027 School Year
b)	Elizabeth Bedard	Teaching Assistant	Instruction	8/27/26	\$31,201	4 Year Probationary Appointment
c)	Dawn Bronson	Volunteer Assistant Coach	Athletics	8/24/26	NA	All Athletic Teams
d)	Jill Caruso	Uncertified Substitute Teacher / Teacher Assistant	Instruction	8/27/26	\$125 Daily	Substitute as Needed Per Diem
e)	Connor Devins	Elementary Teacher	Instruction	8/27/26	Step 1 (B+36) \$53,678	4 Year Probationary Appointment
f)	Connor Devins	Boys Modified Soccer Coach	Athletics	8/24/26	Stipend Per Contract	2026-2027 School Year
g)	Pam Drollette	Certified Substitute Teacher / Teacher Assistant	Instruction	8/27/26	\$125 Daily	Substitute as Needed Per Diem
h)	Pam Drollette	Club Advisor NHS & JNHS	Instruction	8/27/26	Stipends Per Contract	2026-2027 School Year
i)	Sheree Ford	Mentor	Instruction	8/27/26	Stipend Per Contract	Mentor for Avery Tromblee
j)	Sheree Ford	Mentor	Instruction	8/27/26	Stipend Per Contract	Mentor for Katrina Strack
k)	Lisa Mitchell	Building Substitute	Instruction	8/27/26	\$155/Daily	2026-2027 School Year
l)	Jade Phinney	Teaching Assistant	Instruction	8/14/26	NA	Resignation
m)	Tierra Jaquish	Volunteer Assistant Coach	Athletics	8/24/26	NA	Modified Girls Soccer
n)	Elisha Sayward	Substitute Teacher Aide / Student Monitor	Instruction	7/1/26	\$17.50/Hour	Substitute as Needed Per Diem
o)	Lorilee Sheehan	Tutor	Instruction	7/1/26	\$35/Hour	2026-2027 School Year
p)	Avery Tromblee	Elementary Teacher	Instruction	8/27/26	Step 1 (B+63) \$56,558	4 Year Probationary Appointment

q)	Madison Tromblee	Elementary Teacher	Instruction	8/27/26	NA	Rescind Prior Appointment (Revised Tenure Area)
r)	Madison Tromblee	Elementary Special Education Teacher	Instruction	8/27/26	Step 1 (B+27) \$52,718	4 Year Probationary Appointment (Revised Tenure Area)
s)	Cheryl Vanderpool	Building Substitute	Instruction	8/27/26	\$155/Daily	2026-2027 School Year
t)	Tara Valachovic	Mentor	Instruction	8/27/26	Stipend Per Contract	Mentor for Connor Devins
u)	Heather Walsh	Mentor	Instruction	8/27/26	Stipend Per Contract	Mentor for Madison Tromblee
v)	Mikenna Valentine	Building Substitute	Instruction	8/27/26	\$155/Daily	2026-2027 School Year

10. Board Discussion

- a) NYSSBA Area 6 Director Vote
- b) Retreat Planning

11. Executive Session (Anticipated)

12. Adjournment

Executive Session Guidelines

An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines

As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.