Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
June 9, 2026 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Public Comment**

4. **Capital Project**
   a) Superintendent Updates

5. **Reports**
   a) Ex Officio Student
   b) District Treasurer
   c) Principal
   d) Superintendent

6. **Acceptance of Minutes**
   a) Accept the minutes from the 5-12-26 public hearing & regular meeting.

7. **Business & Finance**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	May #2 - Cash Disbursements May #3 - Cash Disbursements May 2026 Payroll Benefits - Cash Disbursements June #1 - Cash Disbursements
b)	Revenue Status - All Funds	District Treasurer	Revenue Status - through May 31, 2026
c)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through April 2026
d)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - April 2026

e)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - May 2026
f)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - May 2026

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the bond resolution for financing of a school bus purchase as approved by the qualified voters on May 19, 2026. (Full Resolution)

c) Approve the Memorandum of Agreement between the Willsboro Central School District and the CSEA, regarding assistance with the expenses associated with obtaining licensure as a school bus driver.

9. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	2210	Board Organizational Meeting	Revision Approval
b)	4765	Virtual, Blended, and Remote Learning (Title Change)	Revision Approval

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Jay Fuhrman	English Teacher	Instruction	7/01/26	Step 7 (B+27) $59,669	1 Year Non-Probationary Appointment
b)	Jenna Ford	Teaching Assistant	Instruction	8/27/26	$31,201	4 Year Probationary Appointment
c)	Jean Gonyo	Special Education Teacher	Instruction	7/01/26	Step 3 Base $52,055	1 Year Non-Probationary Appointment

d)	Karen Manning	Math Teacher	Instruction	7/01/26	Step 4 (B+45) $58,000	1 Year Non-Probationary Appointment
e)	Adam Mero	Technology Teacher	Instruction	7/01/26	Step 2 (B+36) $54,774	1 Year Non-Probationary Appointment
f)	Jade Phinney	Teaching Assistant	Instruction	8/27/26	$31,201	4 Year Probationary Appointment

11. Board Discussion

12. Executive Session (Anticipated)

13. Adjournment

Executive Session Guidelines
An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines
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The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.

Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
May 12, 2026 at 6:00 pm
Distance Learning Room (A124)
Public Hearing & Regular Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Public Budget Hearing**
   a) 2026-2027 Budget Presentation

4. **Public Comment**

5. **Capital Project**
   a) Tetra Tech Presentation

6. **Reports**
   a) Ex Officio Student
   b) District Treasurer
   c) Principal
   d) Superintendent

7. **Acceptance of Minutes**
   a) Accept the minutes from the 4-14-26 regular meeting and 4-28-26 special meeting.

8. **Business & Finance**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

   a) Approve a March 2026 Budget Transfers for Additional Funds for Salaries for 6-12 grade, Occupational Education, and Transfer to Special Aid for 4408 General Fund Expenses:

Account	**Description**	**(+)**	**(-)**
A211013000	Salary 6-12	$15,325	
A211015000	Teaching Assistants		$15,325
A228049000	Occupational Edu - BOCES Services	$17,882	
A225049000	Special Education - BOCES Services		$17,882
A990195000	Transfer to Special Aid Revenue Fund	$25,000	
A990193000	Transfer to School Food		$25,000

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - All Funds	Internal Claims Auditor	April #1 - Cash Disbursements April #2 - Cash Disbursements April #3 - Cash Disbursements April 2026 Payroll Benefits - Cash Disbursements May #1 - Cash Disbursements
c)	Revenue Status - All Funds	District Treasurer	Revenue Status - through April 30, 2026
d)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through March 31, 2026
e)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - March 2026
f)	Extra-Curricular Fund	District Treasurer	Treasurer’s Report - April 2026
g)	Treasurer’s Report	District Treasurer	Treasurer’s Report - All Funds - April 2026

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Elizabeth Becker	Teacher Assistant	Instruction	6/27/26	N/A	Resignation
b)	Georgia Boule	School Psychologist (Elementary Counselor)	Instruction	8/27/26	Step 2 (B+63) $57,654	4 Year Probationary Appointment
c)	Madison Tromblee	Elementary Teacher	Instruction	8/27/26	Step 1 (B+27) $52,718	4 Year Probationary Appointment
d)	Pam Drollette	Elementary Teacher	Instruction	8/11/26	NA	Retirement
e)	Katrina Strack	Elementary Teacher	Instruction	8/27/26	Step 7 (B+27) $59,669	3 Year Probationary Appointment
f)	Kristen Theriault	Elementary Teacher	Instruction	8/31/26	NA	Resignation

11. Board Discussion

12. Executive Session (Anticipated)

13. Adjournment

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2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

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Willsboro

CENTRAL SCHOOL DISTRICT

Board of Education Meeting
April 28, 2026 at 8:15am
Conference Room
Special Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **New Business**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

    a) Approve the tentative administration budget of the CEWW BOCES for the 2026-2027 school year.

    b) Approve the election of board members from the attached 6 (six) candidates for the Clinton-Essex-Warren-Washington BOCES Board of Education.

4. **Adjournment**

Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
April 14, 2026 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Public Comment**

4. **Capital Project**
   a) Superintendent Updates

5. **Reports**
   a) Ex Officio Student
   b) District Treasurer
   c) Principal
   d) Superintendent

6. **Presentations**
   a) Budget Overview

7. **Acceptance of Minutes**
   a) Accept the minutes from the 3-10-26 regular meeting.

8. **Business & Finance**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

   a) Approve a February 2026 Budget Transfer for Additional Funds for Teacher Substitutes:

Account	Description	(+)	(-)
A211014000	Substitute Salaries	$30,000	
A211013000	Salary 6-12		$15,000
A211012000	Salary K-3		$10,000
A211012001	Salary 4-5		$5,000

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - All Funds	Internal Claims Auditor	March #1 - Cash Disbursements March #2 - Cash Disbursements

			March 2026 Payroll Benefits - Cash Disbursements
c)	Revenue Status - All Funds	District Treasurer	Revenue Status - through March 31, 2026
d)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through February 28, 2026
e)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - February 2026
f)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - March 2026
g)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - March 2026

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the Memorandum of Agreement between the Willsboro Central School District and the Willsboro Teachers' Association, regarding the creation of a modified golf coaching stipend for the 2025-2026 school year.

c) Approve the 2026-2027 school calendar.

d) Approve a Boys Varsity Soccer merger with Ausable Valley CSD for the 2026-2027 season, with Willsboro CSD serving as the host district.

e) Approve the following individuals to provide election services for the budget vote on May 19, 2026, at a rate of $16.00/hour:
- Gail Drinkwine
- Michelle Baker
- Laurie Bauer

f) Approve the 2026-2027 Willsboro Central School District spending plan budget of $11,458,219, reflecting a 2.55% spending increase and a tax levy increase of 2.55%.

g) Authorize the Superintendent of Schools and District Treasurer to submit and certify the property tax report card to the State Education Department for the 2026-2027 school year.

10. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	8130	School Safety Plans & Teams	Revision Approval
b)	8505	Charging Meals & Other Food Items	Revision Approval
c)	8520	Free Meal Services	Revision Approval
d)	1000's	Community Relations	Review Approval

11. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Doug Costin	Modified Golf Coach	Athletics	4-15-26	Stipend Per MOA	2025-2026 School Year
b)	Doug Costin	Certified Substitute Teacher - Teacher Assistant	Instruction	4/15/26	$125 Daily	2025-2026 School Year
c)	Alvin Nolette	Varsity Softball Volunteer Assistant Coach	Athletics	4/13/26	NA	2025-2026 School Year

12. Board Discussion

a) Board Goals Discussion & Approval

13. Executive Session (Anticipated)

14. Adjournment

Executive Session Guidelines
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4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

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Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
March 10, 2026 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Capital Project
a) Superintendent Updates

5. Reports
a) Ex Officio Student
b) District Treasurer
c) Principal
d) Superintendent

6. Presentations
a) Budget Update

7. Acceptance of Minutes
a) Accept the minutes from the 2-24-26 regular meeting.

8. Business & Finance
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	February #1 - Cash Disbursements February #2 - Cash Disbursements February 2026 Payroll Benefits - Cash Disbursements
b)	Revenue Status - All Funds	District Treasurer	Revenue Status - through February 28, 2026
c)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through January 31, 2026

d)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - January 2026
e)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - February 2026
f)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - February 2026

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve long-term substitute teacher payment guidelines, effective January 1, 2026.

c) Approve the SEQRA Resolution for the anticipated capital outlay project in the 2026-2027 budget to improve and update the District's PA, clock, door access, and surveillance systems. (Full Resolution)

d) Approve the SEQRA Resolution authorizing the attached transportation proposition to be submitted at the annual election & budget vote occurring on May 19, 2026. (Full Resolution)

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Ethan Cross	Automotive Mechanic / Maintenance Person	Support	4/1/26	$47,959 Step 1 (Prorated $11,989.75)	1 Year Probationary Appointment

b) Approve the following individual employment agreements:
- Sarah Paquette (2026-2030)
- Lucas Strong (2026-2030)

11. Board Discussion

12. Executive Session (Anticipated)

13. Adjournment

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3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
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Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
February 24, 2026 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Presentations
a) CSE Annual Report
b) Student Assessment Data

5. Capital Project
a) Superintendent Updates

6. Reports
a) Ex Officio Student
b) District Treasurer
c) Principal
d) Superintendent

7. Acceptance of Minutes
a) Accept the minutes from the 1-20-26 regular meeting.

8. Business & Finance
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

a) Approved a budget transfer in the amount of $35,000 for an increase in the 2025-2026 BOCES Services line, Counselor Position now aidable through BOCES:

	Account Description	(+)	(-)
A2110.490-00	BOCES SERVICES	$35,000	
A2110.404-00	ELEM. COUNSELOR CONTRACT		$35,000

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - All Funds	Internal Claims Auditor	January #2 - Cash Disbursements January 2026 Payroll Benefits - Cash Disbursements

c)	Revenue Status - All Funds	District Treasurer	Revenue Status - through January 31, 2026
d)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through Dec 31, 2025
e)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - Dec 2025
f)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - January 2026
g)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - January 2026

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the Use of Facilities for Mass Public Health Services Agreement between the Willsboro Central School District and Essex County, for the period of January 1, 2026 - December 31, 2026.

c) Approve the Class of 2026 trip to Montana/Wyoming, June 10-13, 2026.

d) Approve the request for a high school diploma under New York State's Operation Recognition Program, which allows school districts to award diplomas to eligible veterans who left school for military service, made on behalf of the family of Sergeant First Class Charles R. Daby, U.S. Army, who served in the Korean War.

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Karen Kister	Certified Substitute Teacher - Teacher Assistant	Instruction	2/25/26	$125.00 Daily	2025-2026 School Year
b)	Emery McQuade	Varsity Softball Coach	Instruction	3/1/26	Stipend Per Contract	2025-2026 School Year
c)	Dawn Bronson	Volunteer Assistant Coach (All Sports)	Instruction	12/1/25	NA	2025-2026 School Year

11. Board Discussion

12. Executive Session (Anticipated)

13. Adjournment

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5. Collective negotiations pursuant to article 14 of the Civil Service Law.
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8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

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Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
January 20, 2026 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Public Comment**

4. **Capital Project**
   a) Schoolhouse Construction
   b) Superintendent Updates

5. **Presentations**
   a) Senior Class
   b) CSE Chairperson

6. **Reports**
   a) Ex Officio Student
   b) District Treasurer
   c) Principal
   d) Superintendent

7. **Acceptance of Minutes**
   a) Accept the minutes from the 12-9-25 regular meeting.

8. **Business & Finance**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	December #2 - Cash Disbursements December #3 - Cash Disbursements December Payroll Benefits - Cash Disbursements January #1 - Cash Disbursements

b)	Revenue Status - All Funds	District Treasurer	Revenue Status - through Dec 31, 2025
c)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through Nov 30, 2025
d)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - Nov 2025
e)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - Dec 2025
f)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - Dec 2025

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the revised 2025-2026 District Safety Plan.

c) Approve the 2026-2027 Budget Development Calendar.

d) Approve the resolution to establish a Charitable Fund. (Full Resolution)

e) Approve the resolution to authorize the PILOT Agreement, including the associated Education Contribution Agreement, between Willsboro Central School District and Elm Street Solar 1 LLC. (Full Resolution)

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Joe King	Uncertified Substitute Teacher - Teacher Assistant	Instruction	1/5/26	$125.00 Daily	2025-2026 School Year

11. Board Discussion

a) BOE Self Evaluation Update
b) BOE School Visit Day

12. Executive Session (Anticipated)

13. Adjournment

Executive Session Guidelines
An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines
As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

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The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.

Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
December 9, 2025 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Presentations**
   a) CVES - Dr. Davey & Dr. Bell

4. **Public Comment**

5. **Capital Project**
   a) Superintendent Updates

6. **Reports**
   a) Ex Officio Student
   b) District Treasurer
   c) Principal
   d) Superintendent

7. **Acceptance of Minutes**
   a) Accept the minutes from the 11-18-25 regular meeting.

8. **Business & Finance**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	November #2 - Cash Disbursements November #3 - Cash Disbursements November Payroll Benefits - Cash Disbursements December #1 - Cash Disbursements
b)	Revenue Status - All Funds	District Treasurer	Revenue Status - through Nov 30, 2025

c)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through Oct 31, 2025
d)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - Oct 2025
e)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - Nov 2025
f)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - Nov 2025

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the Host Community Agreement and consent to the amended and restated PILOT Agreement for the CHPE LLC Project. (Full Resolution)

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Chris Ford	Athletic Director	Athletics	12/3/25	N/A	Resignation
b)	Dawn Bronson	Athletic Director	Athletics	12/4/25	Stipend Per Contract (Prorated)	2025-2026 School Year

11. Board Discussion

12. Executive Session (Anticipated)

13. Adjournment

Executive Session Guidelines
An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

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2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines
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CENTRAL SCHOOL DISTRICT

Board of Education Meeting
November 18, 2025 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Presentations

a) Tetra Tech - Capital Project

5. Reports

a) Ex Officio Student
b) District Treasurer
c) Principal
d) Superintendent

6. Acceptance of Minutes

a) Accept the minutes from the 10-14-25 regular meeting.

7. Business & Finance

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

a) Approve a July 2025 budget transfer in the amount of $14,000.00 for the correct classification of the Building Condition Survey expense of Willsboro CSD:

Account	Description	(+)	(-)
A1621.400-00	MAINT. OF PLANT - CONTRACTUAL EXP	$14,000.00	
A9950.900-00	TRANSFER TO CAPITAL		$14,000.00

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - All Funds	Internal Claims Auditor	October #2 - Cash Disbursements (Manual & Computer Checks) October Payroll Benefits - Cash Disbursements (Manual & Computer Checks) November #1 - Cash Disbursements (Manual & Computer Checks)

c)	Revenue Status - All Funds	District Treasurer	Revenue Status - through Oct 31, 2025
d)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - thru 9/30/25
e)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - July 2025 Budget Transfer Report - Sept 2025
f)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - Oct 2025
g)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - Sept 2025 Treasurer's Report - All Funds - Oct 2025

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the renewal agreement between the Willsboro Central School District and the CSEA Employee Benefit Fund, to continue to provide WCS employees access to dental and vision coverage at their expense, effective July 1, 2025, through June 30, 2028.

c) Authorize the Superintendent of Schools to execute the agreement between the Willsboro Central School District and Schoolhouse Construction for construction management services, pending district attorney review.

9. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Tina Belzile	Building Substitute	Instruction	11/22/25	$155/Daily	Effective Through December 31, 2025

10. Board Discussion

11. Executive Session (Anticipated)

12. Adjournment

Executive Session Guidelines
An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

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4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

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Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
October 14, 2025 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Executive Session (Anticipated)**

4. **Public Comment**

5. **Oath of Office**
   a) Administer Oath of Office to Student Ex Officio Student Board Member, Peyton Leerkes.

   b) Administer Oath of Office to Alternate Ex Officio Student Board Member, Kierstin Brown.

6. **Reports**
   a) Ex Officio Student
   b) District Treasurer
   c) Principal
   d) Superintendent

7. **Acceptance of Minutes**
   a) Accept the minutes from the 9-9-25 regular meeting.

8. **Business & Finance**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

   a) Approve the audited financial statements for the 2024-2025 school year prepared by Boulrice & Woods CPA's P.C. entitled, Willsboro Central School District Financial Report, June 30, 2025.

b) Approve the Final Governance Letter to the Board of Education, dated September 30, 2025, prepared by Boulrice & Woods CPA's P.C. in response to the Willsboro Central School District Financial Report, June 30, 2025.

c) Approve the Response to Management Memorandum dated September 30, 2025, for the 2024-25 Financial Audit completed by Boulrice & Wood, CPA's P.C.

ITEM	TITLE	FROM	NOTES
d)	Cash Disbursements - All Funds	Internal Claims Auditor	September #1 - Cash Disbursements (Manual & Computer Checks) September #2 - Cash Disbursements (Manual & Computer Checks) Sept Payroll Benefits - Cash Disbursements (Manual & Computer Checks) October #1 - Cash Disbursements (Manual & Computer Checks)
e)	Revenue Status - All Funds	District Treasurer	Revenue Status - through June 30, 2025 Revenue Status - through July 31, 2025 Revenue Status - through Aug 31, 2025 Revenue Status - through Sept 30, 2025
f)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - thru 6/30/25 Budget/Appropriation Status - thru 7/31/2025 Budget/Appropriation Status - thru 8/31/25
g)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - June 2025
h)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - July 2024 thru June 2025 Treasurer's Report - July 2025-Sept 2025
i)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - July 2025 Treasurer's Report - All Funds - Aug 2025

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the resolution to accept the updated CEWW Health Insurance Consortium Municipal Cooperative Agreement (Full Resolution).

c) Approve the resolution to participate in the cooperative bidding/purchasing group organized by Educational Data Services, Inc., with Clarkstown CSD serving as the lead agency. (Full Resolution).

d) Approve a modified wrestling merger with Ausable Valley CSD for the 2025-2026 season, at no expense to the district beyond CVAC membership dues.

10. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	1120-R	School District Records Regulation	Revision Approval
b)	5500	Student Records	Revision Approval
c)	5550	Student Privacy Under PPRA	Revision Approval
d)	0000's	Philosophy, Goals, and Objectives Policy Book Section	Review Approval

11. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Kate Arnold	Deputy Extracurricular Central Treasurer	Instruction	9/1/25	NA	2025-2026 School Year
b)	Tina Belzile	Building Substitute	Instruction	10/20/25	$155/Daily	Effective Through November 21, 2025
c)	James Hotaling	Substitute Bus Driver	Transportation	10/15/25	$23.00 / hr	Substitute Bus Driver
d)	Emory McQuade	Modified Girls Basketball Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year

e) Approve the tenure of Sarah Paquette, Principal, effective January 17, 2026.

12. Board Discussion

13. Executive Session (Anticipated)

14. Adjournment

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4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

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Willsboro CENTRAL SCHOOL DISTRICT

Board of Education Meeting
September 9, 2025 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Reports
a) Ex Officio Student
b) District Treasurer
c) Principal
d) Superintendent

5. Acceptance of Minutes
a) Accept the minutes from the 8-19-25 regular meeting.

6. Business & Finance
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	July Payroll Benefits - Cash Disbursements (Manual & Computer Checks) July #5 - Cash Disbursements (Manual Checks) August #1 - Cash Disbursements (Manual & Computer Checks) August #2 - Cash Disbursements (Manual & Computer Checks) August #3 - Cash Disbursements (Manual & Computer Checks) August Payroll Benefits - Cash Disbursements (Manual & Computer Checks)

7. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve a varsity bowling merger with Boquet Valley CSD for the 2025-2026 season, at no expense to the district.

c) Approve the 2025-2026 Feinerman Agreement for Jay Fuhrman.

d) Approve the 2025-2026 Feinerman Agreement for Jean Gonyo.

e) Approve the 2025-2026 Feinerman Agreement for Karen Manning.

f) Approve the 2025-2026 Feinerman Agreement for Adam Mero.

g) Approve the 2025-2026 Capital Outlay Exception Project Professional Architectural and Engineering Consulting Services Agreement between the Willsboro Central School District and Tetra Tech Architects & Engineers.

h) Approve the Pre-Referendum Agreement between the Willsboro Central School District and Tetra Tech Architects & Engineers.

i) Approve the agreement between the Willsboro Central School District and Essex County, regarding a school-based satellite mental health clinic, effective September 1, 2025.

j) Approve the 2025-2026 cafeteria meal prices:

Meal	Price
Adult Breakfast	$3.25
Adult Lunch	$5.85
Student Extra Breakfast Item	$1.50
Student Extra Lunch Item	$2.00

8. **Policies**

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	5695	Student & Personal Electronic Devices	Revision Approval

9. **Personnel**

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Tina Belzile	Certified Substitute Teacher/ Teacher Assistant	Instruction	9/10/25	$125 Daily	Substitute as needed per diem
b)	Dawn Bronson	Bowling Volunteer Assistant Coach	Instruction	11/1/25	NA	2025-2026 School Year
c)	Kyle Cahoon	Varsity Boys Basketball Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year
d)	Justin Drinkwine	Girls Varsity Basketball Volunteer Assistant Coach	Instruction	11/1/25	NA	2025-2026 School Year
e)	Charmaine Flynn	Rifle Co-Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year
f)	Chris Ford	Varsity Girls Basketball Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year
g)	Jenna Ford	Girls Varsity Basketball Volunteer Assistant Coach	Instruction	11/1/25	NA	2025-2026 School Year
h)	Chad Hart	Senior Cook	Support	9/3/25	$19.90/Hour Step 3	1 Year Probationary Appointment
i)	Brandon Jaquish	Boys Varsity Basketball Volunteer Assistant Coach	Instruction	11/1/25	NA	2025-2026 School Year
j)	Brandon Jaquish	Golf Coach	Instruction	3/1/26	Stipend Per Contract	2025-2026 School Year

k)	Tom Keegan	Freshman Class Advisor	Instruction	8/27/25	Stipend Per Contract	2025-2026 School Year
l)	Joe King	Modified Boys Basketball Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year
m)	Wayne Mitchell	Bowling Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year
n)	John Oliver	Rifle Co-Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year

10. Board Discussion

11. Executive Session (Anticipated)

12. Adjournment

Executive Session Guidelines
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4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

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Willsboro

CENTRAL SCHOOL DISTRICT

Board of Education Meeting
August 19, 2025 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. Call to Order

2. Public Comment

3. Reports

a) District Treasurer
b) Superintendent

4. Acceptance of Minutes

a) Accept the minutes from the 7-10-25 reorganizational and regular meetings.

5. Business & Finance

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	July #1 - Cash Disbursements (Manual & Computer Checks) July #2 - Cash Disbursements (Manual & Computer Checks) July #3 - Cash Disbursements (Computer Checks) July #4 - Cash Disbursements (Manual & Computer Checks)

b) Approve the 2025-26 school tax levy, with a collection window of September 1, 2025, through October 31, 2025:

WHEREAS, the Board of Education of the Willsboro Central School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2025-26 school year a sum not to exceed $6,292,107.00 (this amount includes omitted taxes of $3,074.03 and STAR);

THEREFORE, BE IT RESOLVED that the Board of Education fixes the equalized tax rates by town and confirms the extension of the taxes as they appear on the following described tax rolls:

WILLSBORO CENTRAL SCHOOL DISTRICT
2025-2026 SCHOOL TAX RATE SHEET

TOWN	ASSESSED VALUATION	EQUALIZATION RATE	TRUE VALUE	TOTAL TAX COLLECTED	OMITTED TAXES	TAX LEVY	TAX RATE PER $1,000
CHESTERFIELD	$ 323,001	100%	$ 323,001	$ 2,602.91		$ 2,602.91	$ 8.058520
ESSEX	$ 217,944,664	100%	$ 217,944,664	$ 1,757,434.47	$ 1,123.78	$ 1,756,310.69	$ 8.058517
LEWIS	$ 732,150	100%	$ 732,150	$ 5,900.04		$ 5,900.04	$ 8.058513
WESTPORT	$ 5,000,944	100%	$ 5,000,944	$ 40,300.19		$ 40,300.19	$ 8.058517
WILLSBORO	$ 556,419,917	100%	$ 556,419,917	$ 4,485,869.39	$ 1,950.25	$ 4,483,919.14	$ 8.058517
	$ 780,420,676		$ 780,420,676	$ 6,292,107.00	$ 3,074.03	$ 6,289,032.97	

6. **New Business**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve the agreement between the Willsboro Central School District and UVMHN Elizabethtown Community Hospital, for school physician services for the 2025-2026 school year at a rate of $5,127.

c) Approve the intermunicipal agreement between the Willsboro Central School District and the Town of Willsboro, for use of school property for youth commission soccer for the 2025-2026 school year.

d) Establish the rate charged to the Town of Willsboro for the 2025-2026 school year for any contracted Youth Commission busing for ski trips or other events at $42/hour.

e) Approve the lease agreement between the Willsboro Central School District and Diddle, LLC, for the use of land for soccer fields on the Point Road, effective August 15, 2025, and authorize the Superintendent of Schools to execute the agreement on behalf of the District.

7. **Personnel**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Sherry Ashline	Building Substitute	Instruction	8-27-25	$155/Daily	2025-2026 School Year
b)	Marie Blatchley	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Michael Brockway
c)	Dawn Bronson	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Adam Mero
d)	Christine Charbonneau	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Jay Fuhrman
e)	Heidi Davey	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Emery McQuade
f)	Chris Ford	Volunteer Assistant Coach	Athletics	8-18-25	N/A	All Athletic Teams
g)	Jenna Ford	Volunteer Assistant Coach	Athletics	8-18-25	N/A	Girls Varsity Soccer
h)	Jenna Ford	Building Substitute	Instruction	8-27-25	$155/Daily	2025-2026 School Year
i)	Jay Fuhrman	ELA Teacher	Instruction	8-27-25	B+27 Step 6 $56,740	1 Year Non-Probationary Appointment
j)	Emery McQuade	Science Teacher	Instruction	8-27-25	B+27 Step 1 $51,425	4 Year Probationary Appointment
k)	Jade Phinney	Building Substitute	Instruction	8-27-25	$155/ Daily	2025-2026 School Year
l)	Adam Mero	Technology Teacher	Instruction	8-27-25	B+36 Step 1 $52,385	1 Year Non-Probationary Appointment
m)	Lisa Mitchell	Building Substitute	Instruction	8-27-25	$155/Daily	2025-2026 School Year
n)	Cheryl Vanderpool	Senior Cook	Support	8-5-25	N/A	Resignation

8. Board Discussion

9. Executive Session (Anticipated)

10. Adjournment

11. Executive Session Guidelines

An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines

As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.

Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
July 10, 2025 at 6:15 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**

2. **Public Comment**

3. **Reports**
   a) Principal
   b) District Treasurer
   c) Superintendent

4. **Acceptance of Minutes**
   a) Accept the minutes from the 6-10-25 regular meeting.

5. **Business & Finance**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	June #2 - Cash Disbursements (Manual & Computer Checks) June #3 - Cash Disbursements (Manual & Computer Checks) June #4 - Cash Disbursements (Computer Checks) Payroll Benefits - June 2025
b)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through May 31, 2025

6. **New Business**
   Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

   a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

b) Approve Peyton Leerkes as the 2025-2026 ex-officio student board member and Kierstin Brown as the 2025-2026 alternate ex-officio student board member.

c) Approve modified and varsity girls softball mergers with AuSable Valley CSD for the 2025-2026 season, at no expense to the district beyond CVAC membership dues.

d) Approve modified and varsity baseball mergers with Boquet Valley CSD for the 2025-2026 season, at no expense to the district.

e) Approve a modified football merger with AuSable Valley CSD for the 2025-2026 season, at no expense to the district beyond CVAC membership dues.

f) Approve the agreement between the Willsboro Central School District and Essex County for school resource officer services for the 2025-2026 school year.

g) Approve the financing of the contract between the Willsboro Central School District and the CSEA. The contract is for the period of July 1, 2024, to June 30, 2028.

7. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	5695	Student & Personal Electronic Devices	Second Reading / Approval

8. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Brendan Cavalier	Technology Teacher	Instruction	6/30/25	NA	Resignation
b)	Jean Gonyo	Special Education Teacher	Instruction	7/01/25	Step 2 Base $49,564	1 Year Non-Probationary Appointment
c)	Jaimie Labarge	Substitute Administrator	Administration	9/01/25	$300/Daily	Substitute as needed per diem

d)	Karen Manning	Math Teacher	Instruction	7/01/25	Step 3 (B+45) $55,405	1 Year Non-Probationary Appointment
e)	Shelley Moran	Certified Substitute Teacher/ Teacher Assistant	Instruction	7/11/25	$125 Daily	Substitute as needed per diem
f)	Erin Rasco	Science Teacher	Instruction	8/31/25	NA	Resignation
g)	Morgan Sovey	English Teacher	Instruction	8/31/25	NA	Resignation

9. Extracurricular Appointments

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Extracurricular Appointments) be and are hereby approved:

Item	Position	Employee	Pay
a)	Freshman Advisor	Kasey Young	Stipend Per Contract
b)	Sophomore Advisors	Maria Evens & Hannah Neilly	Stipend Per Contract
c)	Junior Advisors	Michelle Baker & Jessie Morgan	Stipend Per Contract
d)	Senior Advisors	Brandy Nolette & Victoria Wilkins	Stipend Per Contract
e)	National Honor Society	Pam Drollette	Stipend Per Contract
f)	Junior National Society	Kristen Theriault	Stipend Per Contract
g)	Model UN	Keith Stone	Stipend Per Contract
h)	Student Council	Keith Stone	Stipend Per Contract
i)	Key Club	Brandy Nolette & Heidi Davey	Stipend Per Contract
j)	Art Club	Reagan Monarch	Stipend Per Contract
k)	Elementary/HS Play Director	Heather Walsh	Stipend Per Contract
l)	Band Director & Music	Jennifer Moore	Stipend Per Contract
m)	Spelling Bee Coordinator	Heather Walsh	Stipend Per Contract
n)	Girls Modified Soccer	Brandon Jaquish	Stipend Per Contract
o)	Girls Varsity Soccer	Justin Drinkwine	Stipend Per Contract
p)	Boys Modified Soccer	Thomas Keegan	Stipend Per Contract
q)	Boys Varsity Soccer	Erik Manning	Stipend Per Contract
r)	Athletic Director	Chris Ford	Stipend Per Contract

10. Board Discussion

a) November Meeting Date

11. Executive Session (Anticipated)

12. Adjournment

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Willsboro
CENTRAL SCHOOL DISTRICT

Board of Education Meeting
July 10, 2025 @ 6:00pm
Distance Learning Room (A124)
Re-Organization Meeting Agenda

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Appointment of District Clerk**
    a) Appoint Brandy Pierce Nolette as District Clerk for the 2025-2026 school year.

4. **Oath of Office**
    a) Administer Oath of Office to newly elected Board Member Morgan Drinkwine.

    b) Administer Oath of Office to the Superintendent of Schools, Justin Gardner.

5. **Election of Board Officers**
    a) Nominations for the President of the Board of Education
        - Administer Oath of Office to the newly elected President, by the District Clerk.

    b) Nominations for the Vice President of the Board of Education
        - Administer Oath of Office to the newly elected Vice President, by the District Clerk.

6. **Appointment of Officers for the 2025-2026 school year**
    Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Appointment of Officers) be and are hereby approved:

Item	Employee	Position	Pay
a)	Taylor Sullivan	School District Treasurer	No Compensation
b)	Hayden Reidy	Deputy School District Treasurer	No Compensation

c)	Sheila Vanags	School Tax Collector	$7,250
d)	Brandy Pierce Nolette	District Clerk	Contractual
e)	Nancy Ahrent	Internal Claims Audit	$40.00 / hour
f)	Justin Gardner	Purchasing Agent	Contractual

7. **Other Appointments for the 2025-2026 school year**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Other Appointments) be and are hereby approved:

Item	Name	Title	Pay/Cost
a)	Boulrice & Wood	District Independent Auditor	$13,500
b)	Honeywell Law Firm	School Attorney	$215.00 / hour
c)	UVMHN Elizabethtown Community Hospital	School Physician	$5,027
d)	UVMHN Elizabethtown Community Hospital	Registered Nurse (School Nurse)	$400 / Daily
e)	Sarah Paquette	Chief Faculty Advisory of Student Activity Accounts	No Compensation
f)	Victoria Wilkins	Chief Information Officer (CIO/Data Coordinator)	No Compensation
g)	Brandy Pierce Nolette	Substitute Call-In Person	Contractual
h)	Brandy Pierce Nolette	Records Management & Access Officer	No Compensation
i)	Dominick Ruggeri	Data Protection Officer	$1,750
j)	Justin Gardner	Records Appeals Officer	No Compensation
k)	Taylor Sullivan	School Lunch Reviewing Officer	No Compensation
l)	Lucas Strong	Safety Officer / Asbestos LEA Designee	No Compensation
m)	Tammy Bell Martin (NYSIR)	Insurance Consultant	No Compensation
n)	Sarah Paquette	District DASA Coordinator	No Compensation
o)	Marie Blatchley	DASA Coordinator	No Compensation
p)	Gigi Mason	DASA Coordinator	Hourly as needed

			based on substitute administrator rate
q)	Justin Gardner Sarah Paquette	Title IX Coordinators	No Compensation
r)	Lucas Strong	Pesticide Coordinator	No Compensation
s)	Justin Gardner	Workplace Violence Prevention Coordinator	No Compensation
t)	Jennifer Leibeck	504 & ADA Coordinator	No Compensation
u)	Sheree Ford	AIS / RTI Coordinator	Contractual
v)	Taylor Sullivan	Extracurricular Central Treasurer	No Compensation
w)	Chris Ford	Homeschool Coordinator	No Compensation
x)	Dawn Bronson	CPR Instructor	$25.00 / Hour

8. **Designations for the 2025-2026 school year**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Designations) be and are hereby approved:

a) Recommend the Champlain National Bank and NYCLASS as the Official Bank Depositories.

b) Recommend the Plattsburgh Press Republican as the Official Newspaper.

c) Recommend regular Board of Education meetings to be held on the second Tuesday of each month beginning at 6:00pm.

9. **Authorizations for the 2025-2026 school year:**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Authorizations) be and are hereby approved:

a) Recommend participation in the National School Lunch Program.

b) Recommend participation in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing Agreement for the 2025-2026 school year.

c) Recommend establishing a Petty Cash fund for $250.00 and a petty cash fund for the cafeteria for $50.00.

d) Recommend the Superintendent of Schools be authorized to certify payrolls.

e) Recommend the Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.

f) Recommend the Superintendents of Schools be authorized to approve conferences, workshops, and conventions.

g) Recommend Justin Gardner, Superintendent of Schools, as a member of the CEWW counties Health Consortium Board of Directors.

h) Approve Justin Gardner, Superintendent of Schools, and Sarah Paquette, Principal, as lead evaluators for the school district.

i) Authorize the Extra Curricular Treasurer and District Treasurer to sign student activity checks.

j) Authorize the single signature of the District Treasurer, Deputy District Treasurer, and Superintendent of Schools to validate school checks for the school year.

k) Approve the Superintendent of Schools to attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, RSA, ASBO, AASA, NYSED, or BOCES.

l) Recommend the following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Retirement System:

Title	Standard Work Day (Hours / Day)
Tax Collector	6.00
Teacher's Aide / Bus Monitor	6.50
All Office Personnel: Confidential Secretary, Senior Typist, Senior Account Clerk	7.00
Network & System Technician	7.00
School Nurse	7.00
Cafeteria: Food Service Helper	7.50
Cafeteria: Senior Cook & Cook	8.00

All Maintenance Workers: Cleaner, Cleaner/Monitor, Custodian & Maintenance	8.00
Coordinator of Transportation & Facilities	8.00
Transportation: Bus Driver (1)	6.00
Transportation: Bus Driver (2), Bus Driver / Maintenance, Bus Driver / Custodian, Bus Driver / Teacher's Aide, Auto Mechanic / Maintenance	8.00

10. Other Items for the 2025-2026 school year:
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Other Items) be and are here approved:

a) Recommend substitute compensation at the following rates:

Substitute Position	Pay
Teacher / Teaching Assistant, Certified	$125 / Day
Teacher / Teaching Assistant, Uncertified	$125 / Day
Administrator, Certified	$300 / Day
Teacher Aide / Student Monitor	$17.25 / Hour
Permanent Building Substitute	$155 / Day
Nurse, RN	$125 / Day
Custodial	$18.00 / Hour
Cafeteria	$16.00 / Hour
Clerical	$16.00 / Hour
Bus Driver	$23.00 / Hour

b) Recommend the mileage reimbursement to be consistent with the IRS rate.

c) Approve Co-SER 103 Adult Education and Co-SER 401 Accident Prevention/Pre-Licensing programs at CV-TEC for the 2025 - 2026 school year.

d) Approve the District Safety Plan for 2025-2026.

e) Approve the student and athletic handbooks for 2025-2026.

f) Approve the 2026 BOCES Summer School Resolution. (Resolution Attached)

g) Approve the Committee on Special Education Annual Appointments for the 2025 - 2026 school year, prepared by Jennifer Leibeck. (Appointments Attached)

h) Approved the following rates for athletic services:

Substitute Position	Pay
Soccer Scoreboard	$30.00/Game
Basketball Shot Clock	$30.00/Game
Basketball Scoreboard - Modified	$30.00/Game
Basketball Scoreboard - Varsity	$35.00/Game

11. Committee Assignments:

a) Negotiations
b) Facilities
c) Policy
d) Personnel