



Board of Education Meeting
 August 19, 2025 at 6:00 pm
 Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**
2. **Public Comment**
3. **Reports**
 - a) District Treasurer
 - b) Superintendent
4. **Acceptance of Minutes**
 - a) Accept the minutes from the 7-10-25 reorganizational and regular meetings.

5. **Business & Finance**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - All Funds	Internal Claims Auditor	July #1 - Cash Disbursements (Manual & Computer Checks) July #2 - Cash Disbursements (Manual & Computer Checks) July #3 - Cash Disbursements (Computer Checks) July #4 - Cash Disbursements (Manual & Computer Checks)

- b) Approve the 2025-26 school tax levy, with a collection window of September 1, 2025, through October 31, 2025:

WHEREAS, the Board of Education of the Willsboro Central School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2025-26 school year a sum not to exceed \$6,292,107.00 (this amount includes omitted taxes of \$3,074.03 and STAR);

THEREFORE, BE IT RESOLVED that the Board of Education fixes the equalized tax rates by town and confirms the extension of the taxes as they appear on the following described tax rolls:

WILLSBORO CENTRAL SCHOOL DISTRICT							
2025-2026 SCHOOL TAX RATE SHEET							
TOWN	ASSESSED VALUATION	EQUALIZATION RATE	TRUE VALUE	TOTAL TAX COLLECTED	OMITTED TAXES	TAX LEVY	TAX RATE PER \$1,000
CHESTERFIELD	\$ 323,001	100%	\$ 323,001	\$ 2,602.91		\$ 2,602.91	\$ 8.058520
ESSEX	\$ 217,944,664	100%	\$ 217,944,664	\$ 1,757,434.47	\$ 1,123.78	\$ 1,756,310.69	\$ 8.058517
LEWIS	\$ 732,150	100%	\$ 732,150	\$ 5,900.04		\$ 5,900.04	\$ 8.058513
WESTPORT	\$ 5,000,944	100%	\$ 5,000,944	\$ 40,300.19		\$ 40,300.19	\$ 8.058517
WILLSBORO	\$ 556,419,917	100%	\$ 556,419,917	\$ 4,485,869.39	\$ 1,950.25	\$ 4,483,919.14	\$ 8.058517
	<u>\$ 780,420,676</u>		<u>\$ 780,420,676</u>	<u>\$ 6,292,107.00</u>	<u>\$ 3,074.03</u>	<u>\$ 6,289,032.97</u>	

6. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- b) Approve the agreement between the Willsboro Central School District and UVMHN Elizabethtown Community Hospital, for school physician services for the 2025-2026 school year at a rate of \$5,127.
- c) Approve the intermunicipal agreement between the Willsboro Central School District and the Town of Willsboro, for use of school property for youth commission soccer for the 2025-2026 school year.
- d) Establish the rate charged to the Town of Willsboro for the 2025-2026 school year for any contracted Youth Commission busing for ski trips or other events at \$42/hour.
- e) Approve the lease agreement between the Willsboro Central School District and Diddle, LLC, for the use of land for soccer fields on the Point Road, effective August 15, 2025, and authorize the Superintendent of Schools to execute the agreement on behalf of the District.

7. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Sherry Ashline	Building Substitute	Instruction	8-27-25	\$155/Daily	2025-2026 School Year
b)	Marie Blatchley	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Michael Brockway
c)	Dawn Bronson	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Adam Mero
d)	Christine Charbonneau	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Jay Fuhrman
e)	Heidi Davey	Mentor	Instruction	8-27-25	Stipend Per Contract	Mentor for Emery McQuade
f)	Chris Ford	Volunteer Assistant Coach	Athletics	8-18-25	N/A	All Athletic Teams
g)	Jenna Ford	Volunteer Assistant Coach	Athletics	8-18-25	N/A	Girls Varsity Soccer
h)	Jenna Ford	Building Substitute	Instruction	8-27-25	\$155/Daily	2025-2026 School Year
i)	Jay Fuhrman	ELA Teacher	Instruction	8-27-25	B+27 Step 6 \$56,740	1 Year Non-Probationary Appointment
j)	Emery McQuade	Science Teacher	Instruction	8-27-25	B+27 Step 1 \$51,425	4 Year Probationary Appointment
k)	Jade Phinney	Building Substitute	Instruction	8-27-25	\$155/ Daily	2025-2026 School Year
l)	Adam Mero	Technology Teacher	Instruction	8-27-25	B+36 Step 1 \$52,385	1 Year Non-Probationary Appointment
m)	Lisa Mitchell	Building Substitute	Instruction	8-27-25	\$155/Daily	2025-2026 School Year
n)	Cheryl Vanderpool	Senior Cook	Support	8-5-25	N/A	Resignation

8. Board Discussion

9. Executive Session (Anticipated)

10. Adjournment

11. Executive Session Guidelines

An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines

As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.