



Board of Education Meeting
November 12, 2024 at 6:00pm
Regular Meeting Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Reports**
 - a) Student Council
 - b) CSE Chairperson
 - c) Principal
 - d) District Treasurer
 - e) Superintendent
5. **Acceptance of Minutes**
 - a) Accept the minutes from the 10-8-24 regular meeting.
6. **Business & Finance**

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

 - a) Approve the audited financial statements for the 2023-2024 school year prepared by Boulrice & Woods CPA's P.C. entitled, Willsboro Central School District Financial Report, June 30, 2024.
 - b) Approve the Final Governance Letter to the Board of Education, dated October 2, 2024, prepared by Boulrice & Woods CPA's P.C. in response to the Willsboro Central School District Financial Report, June 30, 2024.
 - c) Approve the Response to Management Memorandum dated November 1, 2024, for the 2023-24 Financial Audit completed by Boulrice & Wood, CPA's P.C.
 - d) Approve a tax refund payment to Turner Maureen due to overpayment of taxes for Tax Map No. 15520 21.9-12-21.000 in the amount of \$26.52

- e) Approve a tax refund payment to Luhrs Linda M. Trust due to overpayment of taxes for Tax Map No. 15520 21.13-1-1.130 in the amount of \$80.00
- f) Approve the 2024-2025 agreement for the Pre-Kindergarten Allocation of the UPK Grant to a Non-Public School - The Lakeside School.

ITEM	TITLE	FROM	NOTES
g)	Cash Disbursements - Multi Funds	Internal Claims Auditor	September 2024 - #3 - Cash Disbursements October 2024 - #1 - Cash Disbursements (Manual & Computer Checks) October 2024 - #2 - Cash Disbursements (Manual & Computer Checks) Payroll Benefits - September 2024 Payroll Benefits - October 2024
h)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - October 2024
i)	Revenue Status - All Funds	District Treasurer	Revenue Status - through October 31, 2024
j)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through September 30, 2024
k)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - September 2024 Treasurer's Report - October 2024

7. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations, prepared by CSE Chairperson, Jennifer Leibeck.
- b) Accept the revised Special Education District Plan, prepared by CSE Chairperson, Jennifer Leibeck.
- c) Approve Modified & Varsity Girls Softball mergers with AuSable Valley CSD for the 2024-2025 season, pending approval by the other school district's Board of Education at no expense to the district beyond CVAC membership dues.
- d) Approve hosting a Rifle merger with Boquet Valley CSD for the 2024-2025 season, pending approval by the other school district's Board of Education.

- e) Approve Modified and Varsity Baseball mergers with Boquet Valley CSD for the 2024-2025 season, pending approval by the school district's Board of Education at no expense to the district.

8. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	0100	Non-Discrimination and Equal Opportunity	First Reading / Approval
b)	0110	Sexual Harassment	First Reading / Approval
c)	0115-R	Student Harassment & Bullying Prevention and Intervention Regulation	First Reading / Approval
d)	1120	School District Records	First Reading / Approval
e)	9520.6	Rights of Employees to Express Breast Milk in the Workplace	First Reading / Approval

Item	Policy Number	Policy Name	Reading
a)	0110.2	Sexual Harassment in the Workplace	First Reading
b)	0111	Sexual Discrimination & Sex-Based Harassment Under Title IX	First Reading
c)	0111-R	Sex Discrimination & Sex-Based Harassment Under Title IX Regulation	First Reading

9. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved (pending fingerprint clearance):

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Dawn Bronson	Bowling Volunteer Assistant Coach	Instruction	11/13/24	NA	2024-2025 School Year
b)	Stephanie Dirolf	Uncertified Substitute Teacher / Teacher Assistant	Instruction	11/13/24	\$125 Daily	Substitute as Needed Per Diem

c)	Stephanie Dirolf	Student Teacher Aide / Student Monitor	Instruction	11/13/24	\$17.25 Hourly	Substitute as Needed Per Diem
d)	Justin Drinkwine	Girls Varsity Basketball Volunteer Assistant Coach	Instruction	11/13/24	NA	2024-2025 School Year
e)	Chris Ford	Varsity Girls Basketball Coach	Instruction	11/13/24	Stipend Per Contract	2024-2025 School Year
f)	Jenna Ford	Girls Varsity Basketball Volunteer Assistant Coach	Instruction	11/13/24	NA	2024-2025 School Year
g)	Joe King	Modified Boys Basketball Coach	Instruction	11/13/24	Stipend Per Contract	2024-2025 School Year
h)	Kaitlynn Kirkby	Uncertified Substitute Teacher / Teacher Assistant	Instruction	11/13/24	\$125 Daily	Substitute as Needed Per Diem
i)	Kaitlynn Kirkby	Student Teacher Aide / Student Monitor	Instruction	11/13/24	\$17.25 Hourly	Substitute as Needed Per Diem
j)	Erik Manning	Technology Teacher	Instruction	11/18/24	NA	Resignation
k)	Crystal McLaughlin	Permanent Building Substitute	Instruction	11/13/24	NA	Resignation
l)	Heather Walsh	Mentor	Instruction	11/13/24	Stipend Per Contract	Mentor for Deanna

10. Board Discussion

11. Executive Session (Anticipated)

An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.

6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

12. Adjournment

Public Comment Guidelines

As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.